CA-PMM

Project Name: UIMOD Part 2- CCR

OCIO Project #: 7100-181

Department: Office of Systems Integration (OSI)

Revision Date: 6/5/09

Status Report

Status Report – Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes	6611 negotiations required	Not originally planned. However, they are progressing much faster than originally planned.	Watch closely.
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	No			
8. Are there any new major issues?	Yes	The CCR negotiations might be completed faster than originally planned.	Shared resource conflicts will occur.	Mitigate when details become available.
9. Are there any staffing problems?	Yes	Resources are being shared between the CCR and CCNPAU sub-projects.	Timing of the two projects is critical for managing shared resource pools.	Watch closely.

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Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No		
2. Do any key milestones or deliverables need to be rescheduled?	No		
3. Is there any unplanned work that needs to be done?	Yes	CCR sub-project will enter into 6611 negotiations with the vendor.	Adjust schedule to accommodate additional 6611 process.
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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Current Status and Accomplishments:
*Describe deliverables completed and milestones met during **this reporting period.***

CCR cost opening complete.
CCR sub-project proposal evaluation complete.
Negotiations are proceeding faster than scheduled.

Project Milestones:
List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
CCR sub-project contractor selection report	8/10/09	8/10/09	Ahead of Schedule	The negotiation process may be completed much faster than initially planned.	

Variances
Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	x			Too early to determine the impact until after negotiations are complete.
Milestones	x			Too early to determine the impact until after negotiations are complete.
Deliverables	x			Too early to determine the impact until after negotiations are complete.
Resources		x		If contract award occurs faster than planned, it will have an impact on the project office staffing needs being shared between the CCNPAU and CCR sub-projects. It is too early to determine if this will be the case.

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One Time Cost	x			Too early to determine the impact until after negotiations are complete.
Continuing Cost	x			Too early to determine the impact until after negotiations are complete.

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Status Reports – Sponsor to Steering Committee

Summary Milestones and Highlights

Project Milestones:					
List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.					
Milestone	**Target Date**	**Forecast Date**	**Status**	**If Delayed, Impact to Implementation Date**	**Date Completed**
CCR sub-project contractor selection report	8/10/09	8/10/09	Ahead of Schedule	The negotiation process may be completed much faster than initially planned.	

Variances				
Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".				
* *Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis*				
	On Plan <5%	**Caution 5-10%**	**Significant Variance >10%**	**Action Required**
Schedule	x			Too early to determine the impact until after negotiations are complete.
Milestones	x			Too early to determine the impact until after negotiations are complete.
Deliverables	x			Too early to determine the impact until after negotiations are complete.
Resources		x		If contract award occurs faster than planned, it will have an impact on the project office staffing needs being shared between the CCNPAU and CCR sub-projects. It is too early to determine if this will be the case.

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One Time Cost	x			Too early to determine the impact until after negotiations are complete.
Continuing Cost	x			Too early to determine the impact until after negotiations are complete.

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Status Report

Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	0
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0
	5% to 10%	1	
	>10%	2	
5. High-Probability, High-Impact Risks	0 to 3	0	1
	4 to 6	1	
	>6	2	
6. Unresolved Issues (on time resolution)	On time	0	0
	Late with no impact	1	
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	0
	Partially engaged	1	
	Inadequate engagement	2	
8. Strategy Alignment	Strong alignment	0	0
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	0
	Medium	1	
	Weak	2	

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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	**0**
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	**1**
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	**0**
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	**0**
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	**0**
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	**0**
	Moderately Effective	1	
	Ineffective	2	
		Total	**2**

Green = 0 - 8
Yellow = 9 - 19
Red = 20+

Vendor Viability Rating Rationale